

Pacific Northwest Association of Masters Swimmers

Minutes: June 19, 2012

I Warm Up

A. Call to Order & Introductions. The PNA Board met at 7:00PM on June 19, 2012, in the Sky Lounge meeting room at Hugh & Jane Moore's home in Tacoma (*Thanks, Hugh and Jane, for the hospitality and snacks*). Present were Linda Chapman, Herb Cook, Lisa Dahl, Sally Dillon, Jeanne Ensign, Jan Kavadas, Arni Litt, Hugh Moore, Jane Moore, Steve Peterson, Rich Seibert and Sarah Welch.

B. President's Report. Lisa Dahl and Sarah Welch reported on their just-completed trip to the FINA World Masters Championships in Riccione, Italy. Board members congratulated Lisa and Sarah on their strong performances at the meet.

C. Minutes. Minutes of the May 22 Board meeting were approved as corrected.

D. Treasurer's Report. Jeanne Ensign presented PNA financial statements through May 31, 2012. Jeanne reported that PNA remains in strong financial position with a year-to-date operating surplus of about \$9,000. Significant future expenditures include stipends and travel costs of nationals coaches, and USMS Convention registration and travel. Registration income through May totaled about 80% of the annual budget, with the year-to-date P&L for 2012 closely tracking 2011. PNA had an unrestricted cash balance of about \$55,000 as of May 31, with no debt. **MSA: To approve the May 31 Financial Statements as submitted.**

Jeanne proposed that she be authorized to sign checks and conduct other PNA banking transactions, and that PNA bank accounts continue to be reconciled at least quarterly by a person not authorized to sign checks. After discussion, **MSA: To amend PNA's Standing Policies as follows:**

F-4 (Amended): The President, Treasurer, and up to two additional board members shall have authority to sign checks. The additional signatories shall be selected by the board.

F-7 (Amended) The Board must approve any unbudgeted expense over \$25 prior to payment or reimbursement.

F-12 (New): The treasurer shall insure that the Required Standards of the Finance section of the USMS LMSC Standards are followed and shall work toward fulfilling the Suggested Standards.

After further discussion, **MSA: To appoint Jeanne Ensign, Lisa Dahl and Steve Peterson as PNA's authorized bank signatories, and to remove Sarah Welch and Toby Coenen as signatories.**

MSA: To appoint Sarah Welch to reconcile PNA's financial accounts and bank statements on a quarterly basis.

II Main Set

A. LMSC & Club Separation. Sarah Welch presented a draft proposal from the Separation Committee, including an annual allocation of \$5 per swimmer to clubs from LMSC membership fees, beginning in 2013; and a one-time initial allocation of \$10,000 to clubs from current LMSC assets. Both allocations would be prorated based on club membership numbers.

Hugh Moore expressed his opinion that the new, independent club that succeeds Pacific Northwest Aquatics should organize itself, and its governance structure should not be influenced or controlled by the PNA LMSC. Other board members raised questions about the relationship between clubs and workout groups. Herb Cook expressed his opinion that membership in a club should not be required in order to be a member of a workout group. Sarah solicited email comments from board members, and said the separation committee plans to present a revised version of the proposal for action at the AUG 28 board meeting.

B. Convention Delegates. PNA Secretary Herb Cook reported he had received no delegate application forms since the May board meeting, at which Lisa Dahl and Steve Peterson were appointed as delegates to the USMS convention, Sept. 12-16 in Greensboro, NC. Two additional delegate positions are available. **MSA: To appoint Rich Seibert and Mike Grimm as delegates upon receipt of their applications.**

C. The WetSet. Lisa Dahl said she will work with Editor Chericka Ashmann to resolve questions on the newsletter's content and policies as they arise. Lisa encouraged all board members to support Chericka as she deals with the complexities of producing a newsletter that will serve the varied interests of all PNA members.

D. Meet Box Policies. Deferred to the AUG 28 board meeting.

II Sprint Set: Committee & Coordinator Reports

A. Meets. Chair Linda Chapman suggested PNA should consider changing the scoring at the Champs meet from 10 places to 8 places, since everyone who enters a race in many age brackets now scores points.

Linda reported that Haleigh Werner of South Sound Masters had incurred \$100 in expenses as Meet Director in attempting to organize a pool open water swim in Olympia on June 9. The swim was canceled because only four swimmers registered; Linda recommended that Haleigh and South Sound should be held harmless financially. **MSA: To reimburse \$100 to Haleigh Werner.**

Jan Kavadas noted that Senior Games meets separate age groups according to swimmers' ages at the end of the year, USMS meets use swimmers' ages on the date of the meet—a possible source of confusion for Senior Games meets that seek recognition from PNA. Linda noted three upcoming senior meets that may seek recognition: West Sound Senior Games in Bremerton, July 11-14; Washington State Senior Games in Olympia, July 26-29; and Olympic Peninsula Senior Games in Port Angeles, August 24-26.

B. Open Water/Long Distance. Chair Sally Dillon reported PNA has sanctioned four open water events this summer: Fat Salmon in Lake Washington, July 21 (sold out in four days!); AquaRun for a Child Aquathlon, Les Davis Marine Park in Tacoma, August 11; Whidbey Adventure Swim, Saratoga Passage, September 8; and Last Gasp of Summer, Angle Lake, SeaTac, September 22.

C. Coaches. Treasurer Jeanne Ensign noted that PNA had incurred expenses of about \$3,500 to send two coaches to Short Course Nationals in Greensboro, NC, in April. Coaches Committee Chair Lisa Dahl said registration of 31 PNA swimmers for Long Course Nationals in Omaha, Nebraska, in July met PNA's threshold for sending two coaches. **MSA: To approve an over-budget expense up to \$3,500 to send two PNA coaches to Long Course Nationals.**

D. Membership. Registrar Arni Litt reported PNA membership at 1,485, about 110 below final 2011 membership.

IV Warmdown (Next Meeting)

August 28: 6:45-9:00PM / Jeanne Ensign, Seattle

October 27: 9:00AM-4:00PM (Board Meeting & Retreat) / Sally Dillon, Issaquah

The Meeting was adjourned at 9:10 PM.